

**YouthBuild Philadelphia Charter School**  
**2309 N Broad St, Philadelphia PA, 19122**  
**Board of Trustees Meeting**  
**December 9, 2024 | 9:00 - 11:00 AM**

**Minutes**

**Present:** Kiley Smith Kelly (*Chair*), Carneisha Kwashie (*Vice Chair*), Scott Lillis (*Treasurer*), Catie Wolfgang, Alicia Smith, Jared Farbman, Maxwell Akuahmoah-Boateng, Zachary Vigneault, Ina Lipman, Anthony Fullard, Ashley Pollard, Jon Smollen, Darrell Davis, Charles Esser

**Absent:** Alvin McLaughlin, Whitney Arjun

**Staff:** Le'Yondo Dunn, Kazmir Davis, Adesanya Karade, Taylor Uyehara, Allison Predjulek, Kianna Cooper, Jenifer Trachtman

**Welcome and Business Items (Kiley Smith Kelly, Le'Yondo Dunn, and Allison Predjulek):**

- K. Smith Kelly welcomes board members.
- Motion by S. Lillis **to approve October board meeting minutes and to change June board meeting minutes to reflect the reason for the executive session.** Second by C. Esser, motion unanimously approved.
- Motion by S. Lillis **to approve updates to board bylaws.** Second by C. Esser, motion unanimously approved.
- Motion by S. Lillis **to approve a change in the school calendar due to construction delays pushing back the start of school - the last day of school was moved from 6/16 to 6/17.** Second by C. Esser, motion unanimously approved.
- Motion by S. Lillis **to approve Title IX Policy and Administrative Procedures.** Second by C. Esser, motion unanimously approved.
- Motion by S. Lillis **to establish the School Growth Committee.** Second by C. Esser, motion unanimously approved.
- Motion by S. Lillis **to elect Jared Farbman as Treasurer of the YBP Board of Trustees.** Second by C. Esser, motion unanimously approved.

**School Team and CEO Updates (Le'Yondo Dunn and Kazmir Davis):**

- L. Dunn shares an update and photos from YB's Ribbon Cutting on December 4th.
- L. Dunn shares building construction updates - YB disputed and negotiated additional construction costs leading to an increase in net savings.
- L. Dunn shares that YB received a grant to do a feasibility study on potential student housing.
- L. Dunn shares that the YB PA Coalition received grant funds that will support YB programs across the commonwealth.
- L. Dunn shares an overview of the Staff Insight Survey.
- L. Dunn shares upcoming board meeting dates and retreat with board members.
- L. Dunn shares charter sector updates - operation snowball, upcoming charter renewal, and current political climate.

- L. Dunn shares an update regarding the immediate dismissal of an employee following a serious incident involving misconduct. Measures are in place to support both staff and students during this time.
- K. Davis thanks Dunn for his intentional leadership and support.
- K. Davis shares a recap of Intersession 1 which included professional and personal development for students, a school-wide day of service, and an incentive trip at Round 1 Bowling.
- K. Davis shares pictures from the Thanksgiving Luncheon with over 300 students, staff, and family members.
- K. Davis shares that students are now participating in conflict resolution, emotional regulation, and productive choices sessions with Those Baxter's.
- K. Davis shares that YouthBuild has recently started a Student Council.
- K. Davis shares results from the Student Perception Survey - overwhelmingly positive.
- K. Davis shares that average daily attendance is up from last year at this time, including an increase in students who have 80% attendance or higher.
- K. Davis shares graduation pathway attendance data.
- K. Davis invites board members to YB's upcoming College & Career Day.

### Committee Updates:

- Finance Committee (Scott Lillis and Allison Predjulek):
  - A. Predjulek shares FY24 audits with board members.
  - A. Predjulek shares that YB received its second RACP award, as well as updates regarding a request to extend RACP 1 bridge loan, and apply for RACP 2 bridge loan
  - A. Predjulek shares update regarding line of credit extension.
  - A. Predjulek shares updated finance policies due to changes in Act 55.
  - Motion by J. Smollen **to approve FY24 audit, extend RACP 1 bridge loan, apply for \$1M RACP 2 bridge loan, extend line of credit, and approve updated finance policies.** Second by S. Lillis, motion unanimously approved.
- Development Committee (Jenifer Trachtman):
  - L. Dunn shouts out J. Trachtman for her success in her first 60 days at YB, and her enthusiasm in the work.
  - J. Trachtman shares three overarching goals for FY25 strategic development plan - to raise \$387K, strengthen donor relations, and rebuild the development team and their tools.
- School Growth Committee (Catie Wolfgang and Le'Yondo Dunn)
  - C. Wolfgang shares special committee on strategic growth report with board members
  - L. Dunn shares three recommendations that the committee is asking the board to adopt:
    - Increase enrollment up to 300 students for SY25-26, contingent on demand.
    - Authorizing YB leadership to begin assessing the feasibility of a pilot evening program for SY25-26 or SY26-27
    - Enhance data tracking to quantify student demand and develop a comprehensive plan to address lottery implementation and strategies to support students not admitted.

- Motion by I. Lipman **to approve school growth committee recommendations.** Second by J. Smollen, motion unanimously approved.

**End - Adjourn Public Board Meeting (Kiley Smith Kelly):**

- Motion by C. Wolfgang **to adjourn the public board meeting.** Second by S. Lillis, motion unanimously **approved.**

Board Meeting adjourned and followed by connection with YBP students. Board Members enjoyed light bites catered by culinary students, and met the newly elected 24-25 Student Council.