

**YouthBuild Philadelphia Charter School
Board of Trustees Meeting
August 5, 2022
9:00 - 11:00 AM
Agenda**

[Join Via Zoom Link](#)

Meeting ID: 861 3003 5512 **Passcode:** 8XDfEw

Dial by your location +1 929 205 6099 US (New York)

Meeting ID: 861 3003 5512 **Passcode:** 507123

Mission Statement

YouthBuild Philadelphia Charter School's mission is to empower young adults (18-20 year-olds) to develop skills and connect to opportunities by fostering an environment of love, support, and respect for their whole person. Students graduate high school and successfully transition to college and career as critically conscious leaders, committed to positive change for themselves and their communities.

Impact Statement

Young people in Philadelphia who were previously disconnected from school and work will build skills and access resources and opportunities to achieve economic stability and personal development, and become critically conscious leaders within their community

Welcome, Introductions, & Opening - M. McCottry (5 minutes)

Business Items and Approvals (10 minutes)

1. Board Meeting minutes : June 3rd and Special Meeting June 29th
2. Admissions/Enrollment Policy Update
 - Changes include lowering the minimum age for eligibility for enrollment to 17.
 - Opportunity to appeal the admissions process if applicants are navigating extenuating circumstances or significant barriers.
3. Truancy Policy
 - This is the first time we've had to develop a Truancy Policy; it follows from accepting 17-year-olds.

Occurrences Per Year	Interventions
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1 (each occurrence)	For each student absence recorded, parents/guardians receive notification via phone call, email, or text
3-4	Success Coordinator connects with the student, Truancy notification sent to student/family, referred for intervention to SDP
6	The student is referred to school SAIC team
7+	SAP referral, home visit, documentation sent home, other interventions as needed
10+	10 consecutive absences - Student must be dropped from role as required by law
30	The student may be ineligible for graduation and invited to return the following year (at the discretion of the Principal and Chief Program Officer and dependent on documented attendance information)

4. 2022-23 Student Handbook (*includes Code of Conduct*)
 - Annual Update
 - Changes include updating graduation requirements, and updated vaping guidance.
5. HR Employee Manual updates
6. Finance
 - Policy updates
 - Banking approval to add Le'Yondo to the bank as a signer

Elections (5 minutes)

- Vote on Maxwell Akuamoah-Boateng

Program Reflections - (20 minutes)

- Introduction with Le'Yondo Dunn, Chief Program Officer
- Highlight Reflections on Program Assessment after ~45 Days
- Priorities for 2022-2023 School Year
- Recruitment Updates for 22-23 School Year
- Next Steps with Relaunching Program Committee
- Q&A Conversation with Board

Health & Safety Updates- (5 minutes)

- Current & Projected Health & Safety Updates - SLT

Facilities Updates (20 minutes)

- New Building Updates - S. Lillis (10 minutes)
- Capital Campaign Updates - K. Smith Kelly (10 minutes)

Development Committee (10 minutes) - S. Yerrapathruni & T.Molloy

- End of Year Fundraising Update

Governance Committee (20 minutes) - M. McCottry

- Review of committee report & pipeline updates
- Board Assessments Recap
- Update on Strategic Plan Process - S. Emerick (5 minutes)
- YBPCS Board of Trustees Expectations
 - Background Checks
 - Conflict of Interest forms
- Conversation about in-person / virtual Board meetings (M. McCottry)

HR Committee (10 minutes) - A. Smith

- Review of HR report

Closing (5 minutes)

- Graduation Invite / Reminder
- General Reflection on Closing 2022 Program Year and Opening 2023 Program Year